DocuClass™

eContracts

Contract Managment

eContracts is a solution designed to help organizations streamline the creation, review, approval and management of their contracts processing

eContracts optimizes the entire contract lifecycle from contract request to final approval, signatures and archiving.

Key Capabilities

> Provides intuitive and fast classification, categorization, indexing and retrieval of contracts and related documentation

> Establishes logical Parent Child relationship for all subsequent SOWs, amendments, change orders, supporting documentation, etc

> Generates automatic alerts to respective contract owners and involved parties

> Track responses and modifications between internal and external stakeholders

> Provides automatic reports for contract renewal and amendments

> Monitors timelines and deadlines

> Applies digital signatures to approve contracts

> Automates contract approvals through pre-defined workflows

> Ensures contract file completeness. eContracts will automatically check for required missing information

> Provides a collaborative platform to engage all involved stakeholders

> Mobile capability

Cima™

USA Headquarters
1000 Main Street Suite 200
Pittsburgh PA 15215
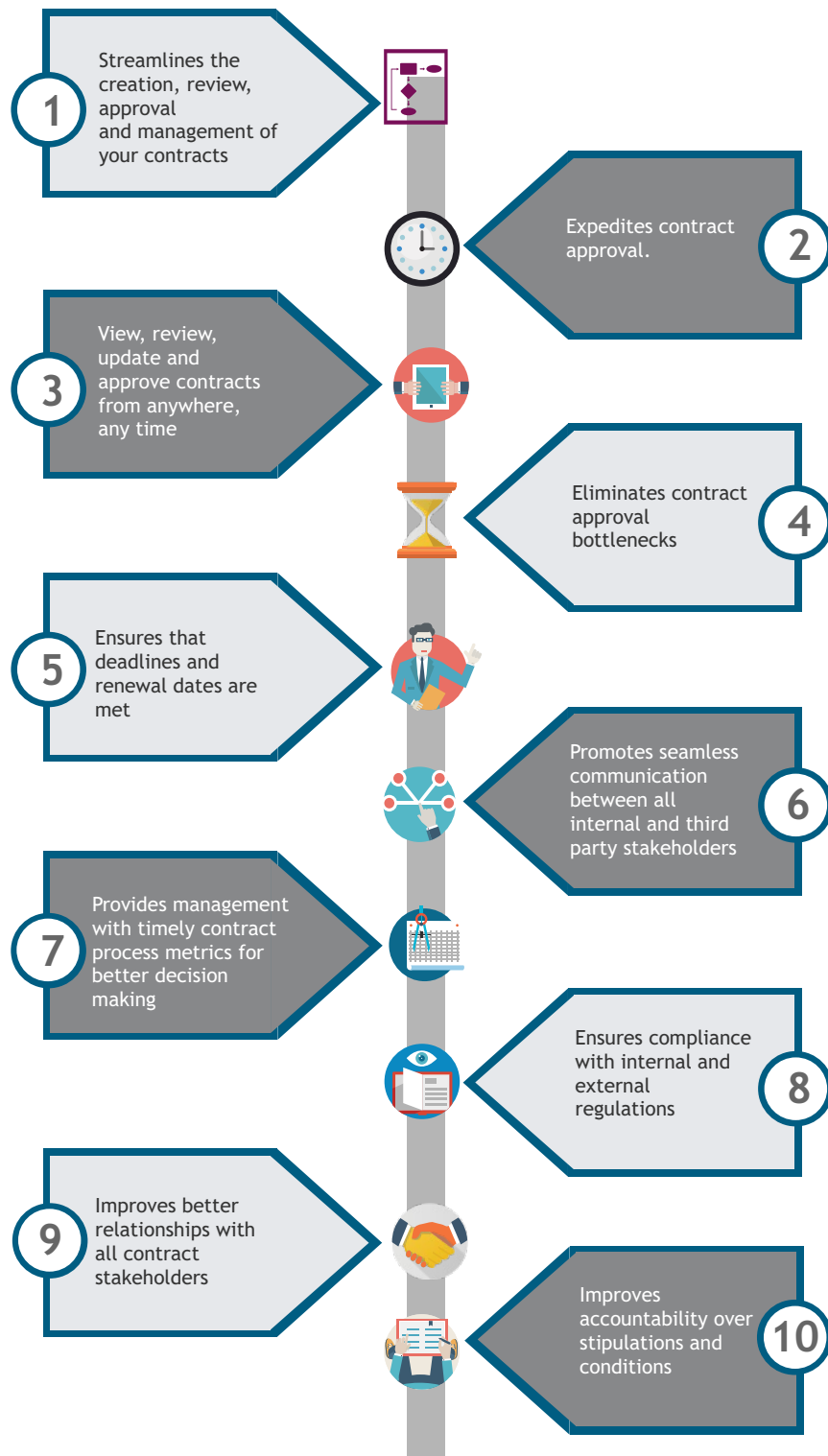+1.412.799.0120
info@cima-software.com

Latin America
Calle Loma Umbrosa 260
Urb. Prolongación Benavides
Santiago de Surco, Lima – Perú
Teléfono +51.1.6378810

Europe
Xynda 7
Athens 111 41, Greece
+30.217.731.0085

www.cima-software.com

eContracts
Benefits

1 — Streamlines the creation, review, approval and management of your contracts

2 — Expedites contract approval.

3 — View, review, update and approve contracts from anywhere, any time

4 — Eliminates contract approval bottlenecks

5 — Ensures that deadlines and renewal dates are met

6 — Promotes seamless communication between all internal and third party stakeholders

7 — Provides management with timely contract process metrics for better decision making

8 — Ensures compliance with internal and external regulations

9 — Improves better relationships with all contract stakeholders

10 — Improves accountability over stipulations and conditions

"By resisting automation, organizations limit their visibility into enterprise contracts, while exposing themselves to risks in the form of missed cost savings, poor compliance, and regulatory backlash."

Aberdeen Group Study: Assessing the Value of Contract Automation